

# Changes to Technical Standards Related to Electronic Filing

COT – November 4, 2011  
Stewart Bruner

# Context

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- ▶ **Technical changes originally created by TAC staff**
  - ▶ Updated technical detail for courts to implement digitization and e-filing, especially since paradigm changing
  - ▶ I-501 added to codify AZTurboCourt and Central Document Repository when Rule 124 changes were not enacted
- ▶ **Reviewed with AJC subcommittees and posted for comment on web forum**
- ▶ **Changes made since last meeting were highlighted**
  - ▶ Looking for motion to recommend to AJC for approval



# 1-501 Changes

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- ▶ Adds AZTurboCourt to list of statewide automation systems courts must use (or obtain COT exception)
- ▶ Adds central document repository to list of statewide functionality items courts must participate in (or obtain Supreme Court exception)
- ▶ Changes frequency for submittal of strategic information technology plans from “annually” to “at COT’s discretion”



# 1-504 Changes

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- ▶ Enhanced definition of metadata due to comments
- ▶ Specified ACJA 3-402 as source of criteria for purging before archival
- ▶ Clarified disconnected scanning req'ts apply to LJ courts only
  - ▶ Changed “status code” to “event code” (oops)



# 1-506 Changes

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- ▶ Added “and related administrative orders” to Rule 124 in authority sections (2 places)
  - ▶ Fixed hyperlink language to match latest Rule 124 description
    - ▶ Static, textual information or documents only
  - ▶ Reworded bookmark language requiring TOC with multiple appendices at COT’s direction
  - ▶ Aligned date and time requirements relating to proof of filing with what AZTurboCourt actually provides
  - ▶ Clarified timetable for communicating with CDR and AZTurboCourt is only prior to acceptance of any e-filings
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# Motion

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- ▶ Recommend that AJC approve the proposed changes in the e-filing-related technical standards, ACJA I-501, I-504, and I-506.

